

APPENDIX G-1

SCOPE OF WORK - REQUIRED FORMAT

A **Scope of Work** in the following format is an **Application Threshold item** for all Preservation and Rehabilitation projects. The **Scope of Work** should follow the CSI Format of the 16 Divisions of Work. The following is an example of what a typical Scope of Work might include.

SCOPE OF WORK - RENOVATION DEVELOPMENT BUDGET

Divison	Item	Description	Total Cost
1000	General Requirements		
	Regulatory Items	Building permits	\$500
2000	Site Work		
	Demolition	Remove existing garages	\$12,000
	Site preparation	Grading	\$3,000
3000	Concrete Work		
	Concrete materials	Repair sidewalk spaulding - 5 areas	\$22,000
4000	Masonry		
	Insulation	Install new attic insulation	\$4,000
	Roofing and tiles	Repair roof tiles	\$15,000
5000	Metals		
	Metal framing	New stud walls in 4 units	\$25,000
	Metal decking	Repair 4 existing decks	\$12,000
6000	Wood & Plastics		
	Rough Carpentry	Miscellaneous in 10 units	\$18,000
	Finish Carpentry	Replace cabinets in 4 kitchens	\$9,000
7000	Thermal & Moisture		
	Landscaping	Sod and plantings	\$2,000
	Parking lot paving	Patch and repair parking lot	\$8,000
8000	Doors & Windows		
	Wood windows	18 new windows	\$6,000
	Metal Doors	4 new doors - exterior	\$2,000
9000	Finishes		
	Drywall	Repair/replace as needed - 4 units	\$25,000
10000	Specialties		
	Carpeting	Replace all carpeting in 12 units	\$12,000
	Tile	Install new floor tile in 8 bathrooms	\$3,200
11000	Equipment		
12000	Furnishings	Install new blinds in all units	\$4,000.00
13000	Special construction		
14000	Conveying Systems	Elevator repairs	\$22,000.00
15000	Mechanical		
	Fire Protection	Install new sprinklers - hallway	\$19,000.00
	Plumbing fixtures	14 new kitchen sinks	\$4,200.00
16000	Electrical		
	Electrical service	Install new service box	\$2,000.00
	Air conditioning	14 new sleeve air conditioners	\$7,000.00
	Total Renovation Hard Costs		\$236,900.00