



## Renovation and Rehabilitation Loan Permit Certification

(To be completed by local municipality prior to closing)

Borrower:		Co-Borrower:	
Address:			
City in Wisconsin		Zip	

Contractor Name	Contractor Phone:
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Reno/Rehab type	Anticipated work Description	Cost
<input type="checkbox"/> Interior		
<input type="checkbox"/> Interior		
<input type="checkbox"/> Exterior		
<input type="checkbox"/> Exterior		
<input type="checkbox"/> Other		
<input type="checkbox"/> Other		

Municipality Name	Type	<input type="checkbox"/> County <input type="checkbox"/> Town <input type="checkbox"/> City <input type="checkbox"/> Village Other:
Contact Name	Contact Phone	

- Purchase:** Prior to closing, the borrower must contact municipality and validate which permits will be required or all work listed on the specification of repairs.
- WHEDA TO WHEDA Refinance:** Prior to closing, the borrower must provide proof of application for all necessary permits required for all work listed on the specification of repairs.

**Attention Building Department/Inspector:**

The property listed above is subject to renovations. Lending guidelines require that the all necessary permits be obtained from the local municipality authorities. Please review the attached Specification of renovation, rehabilitation or repairs or the Contractor’s Bid to determine if any permits are required for the outlined work. Please complete the information below.

Permit Type	Permit Required?	Inspection Required	Cost of Each
General Building Permit	Y/N	Y/N	\$
HVAC	Y/N	Y/N	\$
Roofing	Y/N	Y/N	\$
Electrical	Y/N	Y/N	\$
Plumbing	Y/N	Y/N	\$
Other:	Y/N	Y/N	\$
No Permits Required	Y/N	Y/N	\$

Municipality Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Municipality Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

- Contractor verified at with \_\_\_\_\_ at the municipality - the Municipality Building Inspector/Code Enforcement Officer
- Borrower verified at with \_\_\_\_\_ at the municipality - the Municipality Building Inspector/Code Enforcement Officer

**Borrower Acknowledgment: This form must be completed by the municipality prior to closing.**

Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co- Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_