



HOUSING GRANT PROGRAM Fund Reallocation Request

A complete Fund Reallocation Request includes the following:

1. *Required* - Completed Fund Reallocation Request form.
2. *Required* - Competitive Bids. In addition to the Source/Contractor side-by-side comparison included in the chart below, copies of the actual should be submitted. Two bids are required for each item or service listed below.
3. *Required* - If some or all of the original project has been completed, and the request is for a partial fund reallocation, a Final Report must be on file for the completed work.

Organization Name:			
Contact Name:		Date:	
Year of Grant Award:		Grant Number:	
Grant Amount:		Amount of Reallocation Request:	
Can the reallocation project be completed in the original 12-month time frame? <input type="checkbox"/> Yes <input type="checkbox"/> No, new completion date:			
Please summarize the project and fund allocation you are requesting:			
Competitive Bids			
	Item/Service Description	Source/Contractor	Bid Amount
	<i>Example:</i>		
1	<i>Installation & Purchase of Security System</i>	<i>123 Security, Inc.</i>	<i>\$30,000</i>
2	<i>Installation & Purchase of Security System</i>	<i>456 Security, Inc.</i>	<i>\$27,000</i>