

THE WHEDA FOUNDATION, INC.

2016 Housing Grant Program Information Packet

Executive Director’s Announcement – 1 page (do not return with your submission)

Request for Proposals (RFP) - 4 pages (do not return with your submission)

HUD Section 8 Income Eligibility Guidelines by County - 6 pages (do not return with your submission)

Application Form – prescribed format, 8 pages (return with your submission)

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Instructions

Applicants are required to submit four (4) copies of the completed grant application form and four (4) copies of the additional support documentation listed below which are required to complete your application submission.

Additional supporting documentation that is required in your submission:

Include a minimum of two bids on the project specified to be completed, by the use of grant money. Application will be considered incomplete and will be rejected if the bids are not included with the application.

Additional supporting documentation that may be included in your submission:

- Written evidence of commitment of funds listed at application Page 4, Sources of Project Development Funds.
- Up to four letters of support written expressly to support your project application to The WHEDA Foundation, Inc.
- Your organization's recent annual report that includes narrative program information and contributed income sources summary.
- A list of your organization's Board of Directors.

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**APPLICATION SUBMISSION REMINDER**

Applicants must submit 4 complete copies of the prescribed WHEDA Foundation application form and 4 copies of the additional supporting application documents.

Completed application packages must be postmarked or delivered no later than May 06, 2016.

Application packages **should be** stapled or clipped in upper left-hand corner.

An application transmittal letter, cover page or index **is not required**.

**Do not** submit application packages assembled in 3-ring binders, pocket folders or with spiral binding.

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