



WHEDA Tax Advantage
MCC Program
REFINANCE and REISSUE REQUEST

WHEDA may reissue a MCC provided that the following requirements are met:

- The request must come from the holder of the original MCC and for the same property
- The request must be received within one year of the date of refinance
- Verification the holder of the MCC still occupies the property as their primary residence

Additional Information:

- The reissued MCC replaces the original certificate
- The reissued MCC will be for the outstanding principal balance on the prior mortgage loan as of the date of the refinance
- The tax certificate rate will remain the same
- The borrower cannot take a larger credit amount than what would have been allowed under the existing certificate for any tax year
- The MCC expires on the final payment date of the original mortgage loan

Borrower Name: _____
Co-Borrower Name: _____
Property Address: _____

Borrower Contact Phone Number: _____
Co-Borrower Contact Phone Number: _____

Submit the following documentation:

1. **Cashier's check, or money order** made payable to Wisconsin Housing and Economic Development Authority (WHEDA) for the re-issuance fee in an amount of \$300.00
2. **Copy of the payoff statement** detailing the principal balance of the loan you refinanced (note: You may obtain a copy from your original Lender)
3. **Copy of the HUD-1 Settlement Statement or Closing Disclosure** for the new refinanced loan, signed by Borrowers (note: You may obtain a copy from your Lender)
4. **Copy of the Mortgage Promissory Note** (with all riders, addenda, or modifications, if any) for the new refinanced loan, signed by Borrowers (note: You may obtain a copy from your new Lender)
5. **Copy of your most recent, signed Federal Income Tax Return**

All the required documentation must be sent to:

WHEDA
ATTN: MCC Reissue Request
201 West Washington Ave Suite 700
PO Box 1728
Madison, WI 53701 - 1728