

WISCONSIN HOUSING AND ECONOMIC DEVELOPMENT AUTHORITY  
**Asset Management Group**  
**Loan Servicing**  
**Non-occupancy Letter**  
EXHIBIT 2

Date

Name  
Street address  
City, State Zip

Re: WHEDA<sub>SM</sub> Loan Number :  
Property Address:

Dear Borrower and Co-borrower :

The Wisconsin Housing and Economic Development Authority (WHEDA) has been informed of a change of address for you.

You may be in direct violation of the occupancy requirement stated in your Mortgage.

Please furnish us with a full explanation in writing of the circumstances, which made it necessary for you to change your address. It is very important that you respond within 30 days from the date of this letter. If we do not hear from you within the 30-day period we will have to assume that the property is non-owner occupied, a violation of our relationship. WHEDA will then proceed to protect it's interests as necessary.

We are available to answer any questions you may have.

Sincerely ,

Lender  
Title

Phone number