

**Section 42**  
**Affordable Housing Tax Credit**  
**Compliance Workshops**

**Registration Form**

**To register online** using Visa, MasterCard or Discovery, go to [http://whedanet/Apps/Conference\\_Registration/Content/Administration.aspx](http://whedanet/Apps/Conference_Registration/Content/Administration.aspx) and select the link to "Register Online".

**To register by mail**, complete this form, include your check or money order, and mail to:

DOROTHY RUFF  
WHEDA  
PO BOX 1728  
MADISON WI 53701-1728

**Cost:** \$125.00 (per person, per workshop)

**Checks should be payable to:** WHEDA  
(Cash will not be accepted)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Please check the box for the Workshop you plan to attend:**

**Basic Compliance Workshops**

Madison June 23, 2011 8:30 – 3:30	<input type="checkbox"/>
Brookfield August 18, 2011 8:30 – 3:30	<input type="checkbox"/>

**Tax Credits Layered with Multiple Programs Compliance Workshop**

Madison July 21, 2011 8:30 – 3:30	<input type="checkbox"/>
Brookfield September 15, 2011 8:30 – 3:30	<input type="checkbox"/>

**Registration is limited to 30 people per workshop.** Early registration is encouraged. Payment must be received by WHEDA prior to the workshop. Confirmation will be sent upon receipt of payment. Lunch will be "on your own".

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**ABOUT THE WORKSHOPS**

The registration fee includes admittance to the workshop, printed reference materials, and the opportunity to learn about the section 42 program and WHEDA's monitoring procedures.

**Basic Compliance:** This course is intended as an overview of the program, compliance requirements and WHEDA's monitoring procedures. It is designed to be particularly useful to on-site managers and to individuals who have not attended previous section 42 training. We will include general resident certification procedures, forms and WHEDA's reporting and inspection requirements. We will also cover what to expect when a physical and file review is conducted.

**Tax Credits Layered with Multiple Programs Compliance:** This course is geared to individuals familiar with tax credit regulations who are looking for more in-depth discussion of compliance at properties with multiple program requirements. Tax credit developments often are paired with programs such as project-based Section 8, bond financing, HOME, and Rural Development. This workshop will provide information to help manage conflicting program requirements.

**CANCELLATION POLICY**

Cancellations must be received in writing 10 business days prior to the workshop. No refunds will be given for cancellations received after that date or for registrants who fail to attend the workshop. Substitutions are permitted.

**DATES, TIME & LOCATIONS**

Registration will open at 8:00, and each workshop will begin promptly at 8:30.

**Basic Compliance Workshops**

**Madison, Wisconsin**

Thursday, June 23, 2011  
8:30 a.m. until 3:30 p.m.

WHEDA, First Floor Conference Room  
201 West Washington Avenue  
Madison, WI 53703  
WHEDA Receptionist: 608-266-7884

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**Brookfield, Wisconsin**

Thursday, August 18, 2011  
8:30 a.m. until 3:30 p.m.

[Best Western Midway Hotel](#)  
1005 S Moorland Road  
Brookfield WI 53005  
Reservation Desk: 262-786-9540

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**Tax Credits with Multiple Programs Compliance Workshop**

**Madison, Wisconsin**

Thursday, July 21, 2011  
8:30 a.m. until 3:30 p.m.

WHEDA, First Floor Conference Room  
201 West Washington Avenue  
Madison, WI 53703  
WHEDA Receptionist: 608-266-7884

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**Brookfield, Wisconsin**

Thursday, September 15, 2011  
8:30 a.m. until 3:30 p.m.

[Best Western Midway Hotel](#)  
1005 S Moorland Road  
Brookfield WI 53005  
Reservation Desk: 262-786-9540

**ADDITIONAL INFORMATION**

If you have questions regarding the workshop, please contact Dorothy Ruff by e-mail at [dorothy.ruff@wheda.com](mailto:dorothy.ruff@wheda.com) or phone at 608-267-7747.