



WHEDA Home Improvement Advantage Application Package Checklist

Borrower: _____

Co-Borrower: _____

Number of Units: _____

Property Address: _____

County: _____

City/State/Zip: _____

Term: _____

Are fees being financed?

Yes

No

If yes, provide amount:

\$ _____

Credit Report

\$ _____

Recording Fee

\$ _____

Title Search

\$ 25.00

Processing Fee

\$ _____

Flood Hazard Determination Fee

\$ _____
Cost of Improvements

+

\$ _____
Fees Financed

=

\$ _____
Total Loan Amount

Assemble a complete original application package in the following order:

- _____ 1. Application Package Checklist (Home Improvement Form 1).
- _____ 2. Loan Application.
- _____ 3. Good Faith Estimate and Truth in Lending disclosure.
- _____ 4. Borrower's Affidavit (Home Improvement Form 2).
- _____ 5. Request for Verification of Employment and copies of the most recent paycheck stubs from each applicant or alternative documentation.
- _____ 6. Credit Report – Single File with FICO score.
- _____ 7. Request for Verification of Deposit (if necessary).
- _____ 8. Copies of bids for improvements, or suppliers' invoices.
- _____ 9. Copy of last year's federal tax transcripts including all schedules, W2s and attachments
- _____ 10. Copy of most recent real estate tax bill.
- _____ 11. Written title search or letter report

PARTICIPATING LENDER

Name

WHEDA Lender No.

Correspondent No.

Address

Your Name

Correspondent Name

City, State, Zip

Your Phone Number

Fax Number

Send to:

WHEDA, P.O. Box 2209, Madison, WI 53701-2209 or
201 W Washington Ave, Suite 700, Madison WI 53703