



# Home Improvement Scope of Work Evaluation

**Borrower Name** \_\_\_\_\_ **Loan #** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Property Type:** \_\_\_\_\_

**Contact Person** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Email Address** \_\_\_\_\_

Provide a description of all improvements to be performed:		
Will permits be required?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Will there be structural changes?	<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, provide description of changes below)
Will there be electrical modifications?	<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, provide description of changes below)
Will there be plumbing modifications?	<input type="checkbox"/> No	<input type="checkbox"/> Yes (if yes, provide description of changes below)

**How to submit form to WHEDA once all documentation has been received:**

- If loan is registered with WHEDA, upload completed form and all supporting documents through WHEDA-Connect*
- If loan is not registered with WHEDA, securely send document package to [Underwriting@WHEDA.com](mailto:Underwriting@WHEDA.com)*

*To be filled out by WHEDA:*

- Based on Scope of Work, a HUD consultant is required.**
- Based on Scope of Work, a HUD consultant is not required.**

Underwriter Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

*Any change to the scope of work will need to be reviewed by WHEDA and may result in the requirement for a HUD consultant*